

**HAWTHORNE**

# Hawthorne Pacific Corp.

## Job Posting – 4/27/11

### Current Career Opportunities:

**EPG Sales Representative (Power Systems)** – FT, Bachelors degree in Engineering or Business or equivalent or 5-10 yrs. related experience & or training required. Minimum 3 yrs. experience w/EPG equipment sales in the construction /electrical industry. Sell all diesel & spark-ignited engines as standby or prime application products / projects to customers. Provide technical information on products, review plans and requirements, prepare quotes, generate leads for rentals & maintenance contracts. Must be able to travel. Salaried – Exempt **(Waipahu)**

**Project Manager (Power Systems)** – FT, High school diploma or equivalent required, Bachelors degree in Engineering preferred. Will manage the sales & delivery process of new engines projects. Prepares & maintain cost proposals, submittals, & schedules, performs engineering analysis & design of custom packaged engine systems using Caterpillar, Olympian or other manufacturer's installation / application guidelines. Must be able to multi task; office & field work responsibilities. Salaried – Exempt **(Waipahu)**

**Branch Coordinator** - FT, High school diploma or equivalent, minimum 2 yrs. experience in a similar business. Reports to the General Service Mgr.; responsible for the daily operations of Kona Branch, provide supervision, handles facilities management, & employee and customer relations. Develops parts/service sales opportunities w/new & existing customers. Must have excellent communication skills, the ability to multi-task, and proficient in Microsoft Office. Salaried – Exempt **(Kona)**

**Shop Clerk** - - FT, High school diploma or equivalent, with a minimum of one year office experience preferably in a service shop. Provides clerical support; open/close work orders, purchase orders, research/reconcile invoices, works w/DBS system. Interacts with customers and team members, must have excellent communication skills, able to multi-task, and proficient in Microsoft Office. \$13.53-\$16.50 per hr. **(Kona)**

**Technician II / III (Heavy Shop)**- FT, High school diploma or equivalent, minimum 5 yrs. experience (Tech II) and 7 yrs. experience (Tech III) in the repair & maintenance of heavy duty earth moving equipment required. Must be able to troubleshoot & diagnose causes of equipment failure, performs necessary repairs within established time limits, make warranty recommendations and assist with training team members. Keep work area organized, inspects all repairs in progress & upon completion to insure quality, & must be able to maintain a positive business relationship with all customers, suppliers and team members. Must have excellent communication skills & be able to multi-task. \$30.92 / \$33.81 per hr. **(Waipahu)**

**Lead Person (Heavy Shop)** - FT, High school diploma or equivalent, minimum 7 yrs. experience in the repair & maintenance of heavy duty earth moving equipment required. Ability to diagnose causes of equipment failure, performs necessary repairs within established time limits, ability to train, delegate & supervise team members required. Organizes work & inspects all repairs in progress & upon completion to insure quality; ability to maintain a positive business relationship with our customers, suppliers and team members. Must have excellent communication skills & be able to multi-task. \$36.06 per hr. **(Waipahu)**

**Service & Maintenance Technician (Construction Sales)** – FT, Temporary position with possibility of becoming permanent. High school diploma or GED equivalent; or 6 mo.-1 yr. related experience and/or training; or equivalent combination of education & experience. Must have good working knowledge of MS Office programs, forklift certified w/valid Class 3 (Hawaii Drivers license) & safe driving record required. Reports to Sales Operations Mgr.; completes cleaning & preventive maintenance duties on generators, trailers, forklifts and heavy equipment. Inspects incoming equipment, verifies return condition/damages. Performs minor repair duties as needed; must be able to lift up to 60 lbs. \$15.48 per hr. **(Waipahu)**

**Inside Sales Representative (Sales)** – FT, High school diploma or equivalent required, with college degree preferred. The primary goal of this position is to generate qualified sales leads and establish a sales pipeline in the areas of CAT products, Allied equipment, product support & services and other related products. Minimum 3 yrs. experience in product support & sales preferred. Excellent verbal & written communication skills required, able to multi-task and goal oriented. Must be proficient in Microsoft Office Suite. Salaried – Exempt **(Waipahu)**

**Salesperson, Ag & Turf (Sales)** - FT, High school diploma or equivalent, w/minimum 2 yrs. experience in turf maintenance equipment sales & service environment. Must be willing to travel off island (25%), have good working knowledge of MS Office programs, & excellent customer relations skills. Represents Club Car, Toro, Morbark products to new & existing accounts, makes sales presentations. Salaried – Exempt **(Waipahu)**

**Detailed job descriptions are available in Human Resources. All interested in-house candidates must submit their completed Internal Job Application form to Human Resources. The Internal Job Application form is available in Sharepoint under Human Resources / Shared Documents folder. All other candidates are required to go to [www.hawthornehiring.com](http://www.hawthornehiring.com) & complete our application form online.**